# Meeting Minutes

January 19, 2017

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| 2:30-2:45 | Discuss previous work and where the team left off during break * Finalizing designs to send to manufacturer
* Getting final CAD design from manufacturers
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| 2:45-3:00 | Set up new meeting times and go over revised Gantt chart for the following semester. * If Thursday work for Dr. Lee again team members would like to schedule a time after 2:00
* See updated Gantt Chart for revised schedule
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| 3:00-3:15 | Discuss Post mortems* Discussed research and any updates/pertinent information that would affect final design
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| 3:15-4:15 | Update CAD files for new dimensions* Good first draft
	+ Updated CAD can be found (insert location in website)
* Need to be sent to Dr. Lee for edits
* Final design should be prepared by end of first week
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| 4:30 | Contacting Dr. Lee* Gathered documents to email to Dr. Lee
* Also Emailed him about weekly meeting (what day and time)
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